

Government of India
Ministry of Communication
Department of Telecommunications
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ISO: 9001:2008 CERTIFIED

Office of the Controller of
Communication Accounts
Punjab Telecom Circle,
Madhya Marg
Sector 27A, Chandigarh-160019
www.ccapunjab.gov.in

CCA/PB/VRS/2020-21/ 1952

Dated: 4th Dec 2019

To,
The Chief General Manager
BSNL, Punjab Circle
Sector 34, Chandigarh

Sub: Regarding Verification of Pay fixation on Promotion/Upgradation.

In supersession of this office letter of even number dated 29.11.2019, as decided in the 3rd meeting of Circle level Monitoring Committee at 1500hrs on 04.12.2019, it is requested to ensure that between 150-200 Service Books are sent to this office per day alongwith concerned unit Officers/Officials, for verification of pay fixation.

Under no circumstances should the number of service books sent to this office be less than 150-160 as this would be a waste of resources deployed by this office especially for this work.

Accordingly the schedule circulated by this office vide letter dated 28.11.2019 is hereby withdrawn.

Units may be advised accordingly. Further it may kindly be ensured that information, about the units coming to this office with the service books may be provided at least one day in advance.

This may be treated as **Most Urgent**

This issues with the approval of Competent Authority.

Dy Controller of Communication Accounts
O/o Controller of Communication Accounts
Punjab Telecom Circle, Chandigarh

- Copy to: 1. The General Manager(Finance) O/o CGMT BSNL Chandigarh
2. The General Manager (HRD/Adm)
3. Sh Narinder Sharma AO(IF) cum Nodal officer
4. All GM BSNL (SSA) in Punjab Circle /CMTS/RTTC Rajpura
5. AO(Pension) O/o PGM/CMTS-NC/Civ Div